

Pursuant to call, the regular Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on January 8, 2019 at 5:40 P.M.

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MEMBERS PRESENT:

Commissioner, F. Joe Martin, Jr.  
Commissioner, William R. Gilchrist  
Commissioner,  
Commissioner, Terry Ovenshire  
Commissioner, Scott Pfluke  
Sec./Treas. Barbara A. Schaeffer  
Clerk Samantha Robinson  
Counsel, Louise R. Beale

MEMBERS ABSENT:

William Heist

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Commissioner Martin opened the meeting at 5:40PM and requested a moment of silence to honor the passing of Frank Myers.

RESOLUTION NO. 16, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the December 11, 2018 and December 19, 2018 meeting minutes.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Abstain	CARRIED

RESOLUTION NO. 17, 2019

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 34446-34503 in the amount of \$179,088.30, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 18, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize FF Frank Martin to pursue his Associates Degree in Fire Science at MCC, starting Spring 2019 in accordance to the IAFF Local 3738 contractual agreement for education.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Abstain	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 19, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize Commissioners, Chiefs, Office Staff and Legal Counsel to attend the 2019 Pinsky Law Conference at Turning Stone.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
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Commissioner Gilchrist      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Ovenshire      Voting Aye      CARRIED

**RESOLUTION NO. 20, 2019**

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to authorize Commissioners, Chiefs, Office Staff and Legal Counsel to attend the Town of Henrietta, State of the Town Address to be held January 29, 2019.

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Gilchrist      Voting Aye  
 Commissioner Pfluke      Voting Aye      CARRIED

**RESOLUTION NO. 21, 2019**

On motion of Commissioner Pfluke, seconded by Commissioner Ovenshire, resolved to set aside a page in the Minutes Book in memory of John F. Myers, past Commissioner.

Duly put to vote as follows:

Commissioner Pfluke      Voting Aye  
 Commissioner Gilchrist      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Ovenshire      Voting Aye      CARRIED

**RESOLUTION NO. 22, 2019**

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to amend the District's procurement policy to update the named individuals responsible for purchasing by removing Philip H. Mancini as his term of office has expired and adding newly elected commissioner Scott Pfluke. In addition to remove Barbara Sharp due to retirement and add Samantha Robinson.

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Gilchrist      Voting Aye  
 Commissioner Pfluke      Voting Aye      CARRIED

**RESOLUTION NO. 23, 2019**

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the following training requests:

Employee	Rank	Class	Location	Date	Cost	Other
Damian Hebert	Lieutenant	Instructor Authorization - Trench, Courage to be Safe	Montour Falls, NY	2/18/19 - 2/20/19	\$ 105.00	24 Hours Cover
Chuck hammon	Firefighter	Instructor Authorization - Trench, Courage to be Safe	Montour Falls, NY	2/18/19 - 2/19/19	\$ -	24 Hours Cover
Chuck hammon	Firefighter	Hazmat Incident Command	RRFD	1/22/19 - 1/24/19	\$ -	10 Hours Cover
Frank Martin	Firefighter	Fire Officer 1 - Module 1	PSTF	1/20/19 -1/27/19	\$ -	No Cover
Charles Remelt	Captain	Hazmat Incident Command	RRFD	1/22/19 - 1/24/19	\$ -	
Jim Greene	BC	Tactical Tasks and Tips in Truck work	HFD	2/28/2019	\$ 30.00	
Paul Reed	Lieutenant	Tactical Tasks and Tips in Truck work	HFD	2/28/2019	\$ 30.00	
Paul Reed	Lieutenant	Company Officer Leadership Training	Brighton FD	2/22/19 - 2/27/19	\$ -	
Lovelle Moton	Firefighter	Tactical Tasks and Tips in Truck work	HFD	2/28/2019	\$ 30.00	
Lovelle Moton	Firefighter	Company Officer Leadership Training	Brighton FD	2/22/19 - 2/27/19	\$ -	
Lovelle Moton	Firefighter	The Firefighter Best Practices	Webster FD	1/16/2019	\$ -	
Patrick Paulot	Lieutenant	NYS NFA Weekend	NFA	3/22/19 - 3/24/19	\$ 80.00	Use of 696
Tim Lewis	Firefighter	Active Treat Integrated Response Course	Orsikny, NY	3/10/19 - 3/13/19	\$ 120.00	24 Hours Cover
Steve Wagner	Firefighter	Active Treat Integrated Response Course	Orsikny, NY	3/10/19 - 3/13/19	\$ -	24 Hours Cover
Ryan Barber	Firefighter	Traffic Incident Management - Instructor Authorization	Montour Falls, NY	2/9/2019	\$ 133.68	24 Hours Cover
Ryan Barber	Firefighter	Codes continuing education (FLBOA)	RI Inn & Conference Center	3/11/19 -3/13/19	\$ -	11 Hours Cover
Ryan Barber	Firefighter	Instructor Authorization - Fire Officer 1, NPFA 1403	Montour Falls, NY	2/19/19 - 2/22/19	\$ 285.68	24 Hours Cover
Chuck Marshall	Firefighter	Recommended Best Practices for FD Training	Webster NY	1/16/2019	\$0.00	rcd 1/8/19

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 24, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to surplus the Station 4 residential washer and dryer.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 25, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to hold a Special Board Meeting on Tuesday January 15, 2019, to be held at Station 4 at 850 Bailey Road West Henrietta NY at 5:30 P.M.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 26, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize Samantha Robinson to attend OSC Government Introduction to Governmental Accounting class March 19-21, 2019 at a cost of \$85.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 27, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize up to 4 members to attend 2019 FDIC (including HOT Training).

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 28, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize 2 members to attend VCOS conference November 2019.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 29, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize Chief Strzyzynski to attend 6 NYS Chiefs Meetings in 2019.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 30, 2019

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize Chief Strzyzynski to attend Association of Fire Chiefs in 2019.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, the meeting adjourned at 6:10 PM.